



01983 300 301



hello@island-electrical.co.uk



Working safely & wearing your PPE will help to protect you, your family, your teammates, and customers.

Following the plan below, will help you to stay safe and well.

---

Safe working practice on site –

- i. Before booking a job, ask for information on the household – Who lives or will be at the property during your visit – Does or has anyone suffered from Covid symptoms in the last 7 days – Are any of the people within the property included in the ‘vulnerable person’ list and currently being shielded... This will help you to decide what level of PPE is required while onsite. Inform your customer on the steps you will be taking during your visit. (Below.)  
**THINK – If the customer discloses having Covid symptoms – This job must be rebooked for a later date.**
- ii. Traveling to a job – If a job requires more than one person, where possible / practical – Travel to a job in your own vehicle, do not share vehicles.
- iii. When you arrive on site – Call the client to inform them that you are outside, ask them to open the door, move away from the door and to make sure you have a clear working area before entering the property. **(Don your PPE required for that job before entering the property.)**
- iv. While on site – Wear your PPE at all times – wash hands / change gloves as required and keep your working space clear – Do not allow your customers into the same room / area as you. **If you are working with a colleague, remain a safe working distance from each other where possible – Think 2m ‘Social distancing’.**
- v. When you are finished – As ever, when you finish a job - clear & clean your working area, take all rubbish with you and where needed, anti-bac any surfaces you may have touched. Leave the property and once back at your van – remove your PPE and store it safely & dispose of any gloves/rubbish. **Once finished and BEFORE entering your van – SANITISE YOUR HANDS!**

**PPE Level 1 (Vulnerable people) – Full PPE required = Paper suit, ventilator/facemask, gloves, personal hand sanitizer – Wipe down any surfaces touched & make sure you have a clear working space.**

**PPE Level 2 (Standard job) – Part PPE = Facemask / Face shield, gloves, personal hand sanitizer – Wipe down any surfaces touched and make sure you have a clear working space.**